

PRACTICAL HELP FOR BUSINESS



# October 2015 Newsletter Issue #9



EBC
Old Co Op
Old Schoolhouse
Old Library

## A WARM WELCOME TO OUR NEW LICENSEES

- **☐** MEDIA SYNERGY
- ☐ SHINING CARE
- **□** PRIMEWAY CARE
- MOORISH



## Job Vacancy – Customer Service Administrator

Platinum Pet Food & Care Ltd is an online based company which distributes pet food in UK. Based at EBC, Platinum are a fast growing business with 3 employees and are looking for someone to complement the existing team.

Main tasks include taking phone orders, dealing with queries and all manner of admin tasks including processing orders and assisting on social media campaigns... to name a few.

This is a long term contract opportunity, 9-5 Mon-Fri with occasional weekend work, Nov start and a negotiable salary.

The successful applicant must be a dog lover, be well organized, have a proactive mind-set, a great phone manner and be skilled at dealing with customers. Please email your CV to

hector.gutierrez@platinum.co.uk, including a few words about yourself and why you think you could be the perfect person for this position.

This is our Newsletter keeping you up-to-date with what's happening both in and around our 4 locations.

#### **30 Years and Counting**

Bristol Spaceworks celebrated 30 years in business of assisting develop by having a BBQ at the Easton Business Centre on 3<sup>rd</sup> September. Established in 1985 East Bristol Enterprise, as it was then known, was founded to provide youth employment opportunities in East Bristol and opened its doors to the original site at Old Co Op with EBC opening in 1993.

Following a merger in 2010 with a fellow business support agency, Bristol Spaceworks became the operator of two further sites, this time in St Phillips and Barton Hill .To the left is a picture of Matt Johnstone & Neil Pirie (form Bristol Spaceworks) with the Lord Mayor of Bristol Claire Campion - Smith and her consort lan. Check out the many pictures taken on the day by following this twitter link read about the party

Many thanks to all who made it to the celebration and to everyone who has supported us by being a customer, supplier or friendly face!

#### **Conference Room Upgrade**

We recently refurbished the Conference Room at EBC with dimmable LED lighting and installed an integrated 55" monitor which is excellent for professional presentations and removes the need for a noisy data projector. Furthermore, you will be delighted to know that as an onsite licensee you still benefit from reduced rates for using our meeting rooms.

Many thanks to Chris and Tom at <u>Techplex</u> for sourcing and installing the monitor.

#### **Prepare for the Mince Pies**

Time2Share based at EBC is a local charity operating in Bristol, Bath and Somerset supporting disabled children and their families through a 1:1 volunteer befriending scheme and social groups.

Time2Share is supported by the 5 mile Saltford Santa Dash taking place on Sunday 6 December 2015. Could you run for us, sponsor a runner, or volunteer to help on the day? Adults and childrens' races, festive entertainment & refreshments available.

http://saltfordsantadash.webs.com



## October

WINTS

Banksy Walking Tour
Visit all eight for
Free!! Easton and
City Centre

http://visitbristol.co. uk/things-todo/banksy-walkingtour-p1354013

#### October

**Every Tuesday** 

Language Exchange
At the
Left bank
Stokes Croft
Free entry

## October

25th

Comedy Play Divorce Papers

To be held at
Anson room Richmond
building
108 Queens Road
Clifton BS8 1LN

Tickets price £25

## November

**27**<sup>th</sup>

The Wailers (Original backing band Bob Marley) Get down to The 02 academy Bristol

Gate price 19.50

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December 6th

Saltford Dash